



Ysgol Bryn Gwalia Holiday calculation Sheet

Dear

Thank you for your recent holiday request form.

I wish to inform you that on this occasion I am able/unable to authorise your child's leave of absence from to , for the purpose of a family holiday.

Requests for holiday leave are never taken lightly and in taking this decision I have considered overall level of attendance; academic attainment and the impact any leave may have teacher assessment tests (see attached form).

In these circumstances, if your child's score (overleaf) totals 8 or more, I will have to mark his/her absences as unauthorised, which I am obliged to do under Welsh Assembly guidelines.

Yours sincerely

A handwritten signature in black ink, appearing to read 'L Dalton'.

Mrs L J Dalton
Headteacher

